



# Hope After School Program

Mt. Carmel UMC  
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## HOPE AFTER SCHOOL PROGRAM PHYSICAL FITNESS ENRICHMENT TEACHER

### **Position Overview**

Part-time during the summer Program weeks July 6 - August 10

8 hours a day Monday-Thursday

40 hours pre program planning, training and set up

### **Compensation**

Compensation: \$21 per hour

Worker's Compensation paid by employer

Employer pays all expenses related to professional development and required certifications

**Note:** *The individual hired for this position will undergo a criminal background investigation and fingerprinting. In addition, the individual must also participate in CPR and First Aid Certification Training.*

### **Essential Functions**

This position will plan, coordinate and lead physical fitness activities and lessons, and assist the Program Administrator in implementing the Mileage Club program and positive behavior support programming in the 21<sup>st</sup> Century Community Learning Center(21<sup>st</sup> CCLC) Hope After School Program(HASP) at Mt. Carmel United Methodist Church(MCUMC), in cooperation with Spring Ridge Elementary School(SRES). This position reports directly to the Program Administrator.

The functions include, but are not limited to:

- Plan and conduct physical fitness enrichment activities, to include exercise and active games
- Plan and conduct physical fitness education lessons
- Assist in planning and implementation of positive behavior support methods/incentives
- Set up and maintain equipment for use with physical fitness activities
- Assist the Program Administrator in maintaining a positive relationship with the school, partners, and families
- Build a warm, respectful relationship with the students and provide a secure environment
- Assist community-based partners during enrichment activities
- Assist Spring Ridge teachers during assigned instructional hours
- Assist with the planning and implementation of regular family engagement activities
- Assist the Program Administrator in collecting data and writing reports
- Set up spaces for student programming and clean spaces after programming
- Manage student behavior and ride bus for pick up and drop off of students
- Foster teamwork, collaboration, and sharing with HASP, MCUMC, and SRES staff
- Participate in professional development as required
- Other duties as assigned
- Capable of performing the essential functions of the position with or without reasonable accommodations

**Required Qualifications**

- High school diploma or equivalent
- At least one (1) year experience working in youth development (coaching, teaching, childcare)
- Education, training and/or experience in sports coaching or physical education, and/or active games
- Strong verbal communication skills
- Strong organizational and analytical skills
- Working knowledge of English, spelling/vocabulary and mathematics
- Proven ability to manage student behavior
- Ability to motivate youth and employ spontaneous fun, impromptu games, programs and activities

Please submit your resume to [Michele.Stine@hopemtcarmel.org](mailto:Michele.Stine@hopemtcarmel.org) by  
March 6, 2020

**Nondiscrimination Statement:** Title IX of the Educational Amendments of 1972 prohibits discrimination on the basis of gender in educational programs or activities receiving federal funds and requires equal opportunity in admissions, athletics, counseling, access to courses, and employment policies regarding marital or parental status of students and treatment of students. All students and employees are covered by this law.

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